

4/23/09

PURCHASE OF SERVICES AGREEMENT

The SCHOOL BOARD OF INDIAN RIVER COUNTY, Florida, hereinafter called "Board" and MIXON AND ASSOCIATES, INC., hereinafter called "The Firm," stipulate and agree as follows:

WITNESSETH:

1. The Board hereby retains the Firm and the Firm hereby agrees to represent the Board as herein below set forth.
2. The term of this Agreement shall begin on July 1, 2009, and continue until June 30, 2010. This contract shall be automatically renewed for additional one year terms unless amended or terminated prior to July 1st of each year.
3. The scope of services to be rendered by the Firm shall be as follows, to-wit:

LEGISLATIVE

- A. Assist the Board in obtaining priority items on the legislative recommendations of the Commissioner of Education;
- B. Obtain copies of bills related to education for review by Board Members and District Staff, and to assist in legislative activities when requested by the Board or Superintendent;
- C. Meet with Board Members and facilitate their contacts with legislators, Department of Education staff, and Members of the State Board of Education;
- D. Attend and represent the Board of Education Committee Meetings, Appropriations Meetings, Legislative Sessions, Conference Committee Meetings and other similar meetings involving education;
- E. Communicate regularly with Legislators;
- F. Represent Board at meetings with Commissioner of Education, Governor's staff and staff in the House and Senate;
- G. Meet with Indian River County School District administrative staff to answer questions regarding legislative actions;
- H. Attend and represent Board at the Allocation Conference and with the Department of Education staff when interests of the Board are at issue;
- I. Represent the District at special sessions of the Legislature;
- J. Maintain regular and frequent contact with District administrative staff by telephone and provide copies of proposed education legislation to District staff when requested;
- K. Work with the District finance officer to determine impact and strategy for influencing legislative funding proposals so that legislative funding alternatives can be immediately

- L. analyzed by District staff to determine impact on the District;
Request and arrange for District staff to testify on issues before the Legislature; and,
- M. Send the District Staff and School Board members summaries of Legislation and Government related reports.

STATE BOARD OF EDUCATION

- N. Monitor, actively assist and expedite District projects and concerns in the Department of Education, including, but not limited to, proposals, audits, plant surveys, program reviews, HRMD and management plans, Professional Practice cases, and certification problems;
 - O. Inform District about criteria and process of evaluation of projects; obtain status of plans submitted to the Department of Education, and serve as an extension of District staff in Tallahassee;
 - P. Represent District concerns before other state agencies, including, but not limited to, Auditor General, Health and Rehabilitative Services, Environmental Protection, and Department of Natural Resources;
 - Q. Schedule meetings between Board Members and District staff with members of the State Board of Education, appropriate Department of Education staff and other agency personnel upon request;
 - R. Facilitate travel arrangements when District personnel are in Tallahassee;
 - S. Consult with members of the State Board of Education and/or their staff to provide data and information to said members which would positively influence the outcome of State Board of Education activities, including drafting or revising language in Rules and recommendations which would reflect need changes consistent with District objectives; and,
 - T. Provide conference room space when meetings are scheduled in Tallahassee.
4. The Board shall pay to the Firm the total annual sum of Six Thousand, Nine Hundred Dollars (\$6,900.00) for the services rendered under this Contract, payable in twelve equal monthly installments upon billing by the Firm.

The Board shall additionally pay out of pocket expense of the Firm upon itemized billing by the Firm, said expenses including: Postage, Fax Copies, Xerox Copies, telephone calls to or on behalf of the Board and travel expenses at State rates when pre-approved by the Superintendent.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals this _____ day
of _____, 2009.

SCHOOL BOARD OF INDIAN RIVER COUNTY

By: _____
Superintendent.

Mixon and Associates, Inc.

By: _____
M. Juhan Mixon, Ed.D., President